

Notice of a Meeting

Adult Services Scrutiny Committee Tuesday, 6 September 2011 at 10.00 am County Hall

Membership

Chairman - Councillor Don Seale

Deputy Chairman - Councillor Mrs Anda Fitzgerald-O'Connor

Councillors:

Jenny Hannaby

Ian Hudspeth

Peter Jones

Larry Sanders

Dr Peter Skolar

Richard Stevens

Alan Thompson

David Wilmshurst

Notes:

There will be a pre-meeting at 9:30 for all members.

Date of next meeting: 25 October 2011

What does this Committee review or scrutinise?

- Adult social services; health issues;

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Don Seale E.Mail: don.seale@oxfordshire.gov.uk
Committee Officer	-	Simon Grove-White, Tel: (01865) 323628 simon.grove-white@oxfordshire.gov.uk



Peter G. Clark
County Solicitor

August 2011

About the County Council

The Oxfordshire County Council is made up of 74 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 630,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Delayed Transfers of Care (DTC)**

10:00

This is a joint item, to be attended by members of both the Adult Services and the Health Overview Scrutiny Committee.

John Dixon will lead a discussion on recent developments in addressing the problem of Delayed Transfers of Care (DTC) in Oxfordshire. Officers from the ORH, Oxfordshire PCT and Oxford Health will be present and will contribute to the discussion.

The discussion will cover current performance trends and the plans being developed to tackle the problem.

Papers for this item will be attached and distributed prior to the meeting.

2. **Apologies for Absence and Temporary Appointments**

11:00

3. **Declarations of Interest - see guidance note**

4. **Minutes (Pages 1 - 12)**

To approve the minutes of the meeting held on June 13th 2011 (**AS4**) and to note for information any matters arising on them.

5. **Speaking to or petitioning the Committee**

6. **LINK Update (Pages 13 - 16)**

11:15

Adrian Chant and Anita Higham will give an update on the Local Involvement Network.

A copy of the LINK newsletter for August 2011 is attached at (**AS6**).

7. **Director's Update**

11:30

The Director for Social and Community Services will give an update on current local and national issues followed by an opportunity for the Committee to ask questions.

This will include discussion of the actions in place to reduce the number of adult social care clients using care homes, and progress on proposals for the Oxfordshire Care Partnership.

The Cabinet Member for Adult Services will also attend for this item.

8. Transforming Adult Social Care Review

12:30

6 months on from the formal end of the programme in March, John Dixon, Deputy Director of Adult Social Care, will update the committee on progress made towards embedding the changes.

9. Forward Plan

13:00

This item will include discussion of the Service and Resource planning meeting of the committee on December 15th 2011.

13.15 Close of Meeting

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, i.e. where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.